
YOUTH COUNCIL ON WORKFORCE SERVICES

Monday, October 22, 2007

1385 South State Street, Salt Lake City, Utah

Monthly Meeting Minutes

2:00 p.m.

Chair: Parley Jacobs, Chair
Present: David Melville, Chuck Krivanek, Edith Bird, Angela Romero, Clifton Uckerman, Sheri VanBibber, Roland Oliver, Francis Atkin, Jude Schmidt, Steve Titensor, Melissa Freigang
Guests: David Chavez (sitting in for James Andersen)
Staff: Karla Aguirre, Rod Barlow, Tina Cappose, Steve Leyba, Cassy Hahn

At 2 p.m. Youth Council committees met. The Youth Council meeting began at 2:45 pm.

1. Welcome & Introductions – Parley Jacobs

Introduction of Chuck Krivanek as the new Youth Council co-chair. Welcome extended to new members to the committee: Tina Cappose, DWS staff replacing Verlin Christensen and Francis Atkin is a youth with the YES program meeting the request the Council had to have youth participation on the Youth Council. Special thanks to David Chavez sitting in for James Andersen.

2. Committee Organization Discussion – Parley Jacobs

Discussion and review regarding the effectiveness of Youth Council sub-committees.

Decision:

- Four Committees are adequate and will be designated with more assignments bringing more accountability to those committees.
 - **ASSIGNMENT:** Put on agenda for the next Youth Council meeting to identify what the goals are for each of those committees to help sub-committees to remain focused and make experience meaningful.
- Committees will have a chair and co-chair to help with guiding the direction and assignments of that committee.
 - Build up membership in those committees with fewer members.
 - Edith Bird has graciously accepted temporary assignment as the Chair of the Business & Targeted Industries sub-committee. This committee will build up membership and then assign a chair and co-chair.
 - **ASSIGNMENT:** James Andersen to assign a co-chair for the Alternative Ed committee.
 - **ASSIGNMENT:** Dave to review membership and enlist co-chair.
 - **ASSIGNMENT:** Clif recommended Carlos Serna from Foster Care be recruited as a Youth Council member and will provide info to Cassy to send formal invitation.
 - **DECISION:** Clif Uckerman offered and accepted duties as co-chair on the Youth Activities sub-committee.

3. Meeting Times – Parley Jacobs

Engaged in discussion regarding meeting times of the Youth Council. Should the sub-committees meet prior to the main Youth Council meeting and the frequency of meetings.

Decisions:

- Youth Council will meet at 2 p.m. as the general Youth Council
 - General business and committee updates will be made at this time
 - By 3 p.m. will move into sub-committees
 - Subcommittees may meet at additional times as needed and may correspond via email to conduct their business as needed.
 - Sub-committees may request a final call back to the main Youth Council meeting as needed before adjourning at 4 p.m.

4. Youth Council Goals - Parley Jacobs & Rod Barlow

Rod reviewed the goals assign to the Youth Council from the DWS Central Region 2007-08 Strategic Plan based on activities to support in an effort to achieve the WIA Performance outcomes for youth (refer to handout). The group will need to determine how to work on these goals and set up an action plan.

- **ASSIGNMENT:** Rod, Cassy, Jude to meet to set up a pathway for referring employers to YES program to participate in mentoring opportunities.
- **ASSIGNMENT:** Based on Apprenticeship goal, the group would like to get more information on how to develop/increase opportunities for youth by inviting Juan Pelaez. Edith will contact and invite him to invite to next meeting.
- **ASSIGNMENT:** Based on discussion on Just For Youth website in creating strategies to improve communication/referrals of Youth to alternative education or training programs, Angela will send out a link to this group based on what the City of Boston is using for their youth. Also, request was made to have a presentation by someone over the Just For Youth Website. Rod will find out who to talk to and arrange to come to next meeting.
- **ASSIGNMENT:** Steve Titensor shared with the group that YES will be developing an after-hour services from the 211 number. Steve recommended that we get someone from 211 to be a part of this development.
- **DECISION:** A meeting will be held in November for an education piece with apprenticeships or Just For Youth website to better plan the action steps to support the assigned goals.

5. Exempted Student Update – Steve Leyba

Steve reported that an arrangement with Granite and SLC school districts will use release forms from students that are being released from school in getting permission to release their names to DWS who we act as a clearinghouse and will share with the 5 alternative ed programs, YES, SLTATC, SLCC, Job Corp, and DWS. A pathway is being developed that will be cleared by DWS legal in order to start January 1st. Parley reported that Granite had 260 kids this past year that requested release from school in which this could be a very good option to assist youth. The Alternative Education Committee will continue to process/receive the updates, etc.

11. Reports – Rod Barlow

Rod handed out the reports on the YES contract performance measures of placement in employment and education, attainment of degree or certificate and literacy and numeracy gains. Also new Department of Labor outcome goals for WIA Youth Programs were handed out.

12. New Business

No new business was noted.

13. Next Meeting: November 26th Meeting: 2 p.m. Training meeting if we can get a presentation on Apprenticeships or Just For Youth website. If not, the next meeting will be January 28th.

Meeting adjourned.